



SAMPLING FORM



PLEASE FILL IN THIS FORM AND ATTACH ALL REQUIRED DOCUMENTS AT LEAST 30 DAYS PRIOR TO THE EVENT.

FOR ADDITIONAL SERVICES AND OR INFORMATION PLEASE CONTACT LEVY AT STEVIE.STEVENSON@LEVYRESTAURANTS.COM

SAMPLING WILL NOT BE APPROVED UNTIL THE PROVIDED INFORMATION IS REVIEWED, AND ALL DOCUMENTS HAVE BEEN CONFIRMED WITH SHOW MANAGEMENT.
PLEASE EXPECT AN EMAIL WITH THE STATUS OF THE SAMPLING REQUEST WITHIN 7 BUSINESS DAYS OF THE REQUEST.

THE SALE OF FOOD AND BEVERAGE WILL NOT BE PERMITTED.

EVENT DATE(S)

COMPANY NAME

BOOTH NUMBER

COMPANY ADDRESS

CONTACT NAME

CONTACT PHONE NUMBER

EMAIL ADDRESS

ITEM SAMPLING

QUANTITY OF SAMPLES

PLEASE REFER TO THE SAMPLING GUIDELINES FOR PORTION RESTRICTIONS

SIZE OF SAMPLES

PLEASE REFER TO THE SAMPLING GUIDELINES FOR PORTION GUIDELINES

METHOD OF DISPENSING

IS THE ITEM PRE-PACKAGED?

YES NO

CERTIFICATE OF INSURANCE*

A COPY OF YOUR CERTIFICATE OF INSURANCE WILL NEED TO BE ATTACHED TO SAMPLING FORM IN ORDER TO APPROVE SAMPLING.

EXHIBITING FIRM MUST PROVIDE LEVY WITH A CERTIFICATE OF INSURANCE SHOWING EVIDENCE OF COMMERCIAL LIABILITY WITH AN EACH OCCURRENCE LIMIT OF \$1,000,000.

CERTIFICATE HOLDER INFORMATION:

LEVY PREMIUM FOODSERVICE LIMITED PARTNERSHIP

+ KY VENUES/KENTUCKY INTERNATIONAL CONVENTION CENTER

221 S. 4TH ST

LOUISVILLE, KY 40202

LEVY IS THE EXCLUSIVE PROVIDER OF FOOD + BEVERAGE AT KENTUCKY INTERNATIONAL CONVENTION CENTER



ALL EXHIBITORS MUST ADHERE TO THE FOLLOWING GUIDELINES:

1. NO OUTSIDE FOOD AND BEVERAGE CAN BE BROUGHT IN AND/OR CONSUMED IN THE CENTER AT ANY TIME WITHOUT THE WRITTEN APPROVAL LEVY RESTAURANTS.
2. ITEMS DISPENSED ARE LIMITED TO PRODUCTS MANUFACTURED, PROCESSED OR DISTRIBUTED BY EXHIBITING COMPANIES.
3. ALL ARRANGEMENTS FOR FOOD AND BEVERAGE MUST BE CONTRACTED DIRECTLY WITH LEVY RESTAURANTS.
4. SAMPLING OF FOOD AND BEVERAGE ITEMS IS ALLOWED CONTINGENT ON THE FOLLOWING CONDITIONS:
 - LEVY RESTAURANTS MUST APPROVE ALL FOOD & BEVERAGE SAMPLING PROGRAMS IN WRITING.
 - SAMPLING IS LIMITED TO TRADESHOW, CONVENTIONS OR FOOD-SPECIFIC CONSUMER SHOWS.
 - PRODUCT BEING SAMPLED MUST BE GERMANE TO THE EXHIBITOR'S LINE OF BUSINESS.
 - FOOD SAMPLE SIZE IS LIMITED TO 2 OZ. PORTION OF PRE-PACKAGED FOOD.
 - NON-ALCOHOLIC BEVERAGE SAMPLES ARE LIMITED TO 4 OZ. PORTIONS.
 - IN ACCORDANCE TO JEFFERSON COUNTY PUBLIC HEALTH DEPARTMENT, LICENSEE AND EXHIBITORS ARE JOINTLY RESPONSIBLE FOR MEETING OUTLINED REQUIREMENTS AND SECURING ALL NECESSARY LICENSE, PERMITS, ETC.
 - RESTROOMS, CONCESSION STANDS, AND/OR FACILITY KITCHENS MAY NOT BE USED AS EXHIBITOR CLEAN-UP AREAS.
 - FOOD AND BEVERAGE SAMPLING MAY BE SUBJECT TO APPLICABLE RECEIVING, STORAGE, UTILITY AND LABOR CHARGES.
5. EXHIBITING FIRM MUST PROVIDE LEVY RESTAURANTS WITH A CERTIFICATE OF INSURANCE SHOWING EVIDENCE OF COMMERCIAL GENERAL LIABILITY WITH AN EACH OCCURRENCE LIMIT OF \$1,000,000 AND NAMING LEVY PREMIUM FOODSERVICE LIMITED PARTNERSHIP AND KY VENUES/KENTUCKY INTERNATIONAL CONVENTION CENTER AS ADDITIONAL INSURED