L&L Exhibition Management 7809 Southtown Center, #200, Bloomington, MN 55431 (952) 881-5030 • (800) 374-6463

EXHIBITOR INFORMATION

Greater Cincinnati Remodeling Expo January 21-23 & 28-30, 2021 Sharonville Convention Center

LOCATION

Sharonville Convention Center 11355 Chester Rd. Sharonville. OH 45246

MOVE-IN

Wednesday, January 20 1 PM - 5 PMThursday, January 21 8 AM - 6 PMFriday, January 22 8 AM - 11 AM **SHOW HOURS**

Friday 12 PM – 7 PM Saturday 10 AM – 7 PM Sunday 10:30 AM – 5 PM

2ND WEEKEND MOVE-IN

Thursday, January 27 12 PM – 4 PM Friday, January 28 8 AM – 12 PM

Dock numbers will be identified on the outside of the Convention Center as 1, 2, 3, 4, 5 & 6. Please use the dock assigned for your move-in. Dock Marshals will be onsite to manage dock usage.

MOVE-OUT*

Sunday, January 30 5 PM – 8:30 PM Monday, January 31 8 AM – 1 PM

*Please Note: If you are <u>only exhibiting one weekend</u> January 21-23, 2022, you must complete move-out by 8:00 PM on Sunday January 23rd, 2022. All companies exhibiting in <u>both weekends</u> will leave their booth set until the end of the second weekend.

Please complete move-out by **1:00 PM on Monday, January 31st, 2022**. Otherwise, your exhibit will be moved out by the decorator and stored at your expense.

Exhibitor identification badges will be available for pick-up during move-in at Door 6.

Please note that valuable electronic equipment should be moved out Sunday night or stored in the show office overnight.

QUESTIONS

For carpeting, tables, chairs, other booth accessories, freight & shipping, etc. Please use the "Academy Expo Exhibitor Kit" on our website. From the Exhibitor page, select the Greater Cincinnati Remodeling Expo, and then the section labeled MOVE-IN INFO/FORMS, or call **Academy Rental Group at (513) 772-1929**

If you need to order **electrical service**, call the **Sharonville Convention Center** at **513-771-7744**. The order forms for electricity are also available online at www.sharonvilleconventioncenter.com.

If you need to contact the Show Manager at any time, please call L&L Exhibition at (800) 374-6463.