



CONVENTIONS TRADE SHOWS FLAGS & FLAG POLES

2900 S. Hydraulic Wichita, KS 67216  
316-943-1851  
Email: [info@henryhelgerson.com](mailto:info@henryhelgerson.com)

RENTAL  
ORDER  
FORM

Company Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_  
Ordered by: \_\_\_\_\_ Email: \_\_\_\_\_

Booth: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Zip Code: \_\_\_\_\_ PO# \_\_\_\_\_

Following rental prices are for the duration of the show, and include delivery and removal.

Description	Standard Price	Discount Price*	Qty.	Total Price	COLOR
<b>DISPLAY TABLES - Draped 3 Sides</b>					
24"W x 30"H x 4'L	\$38.40	\$32.65			
24"W x 30"H x 6'L	\$43.20	\$36.70			
24"W x 30"H x 8'L	\$57.60	\$49.00			
30"W x 30"H x 8'L	\$57.60	\$49.00			
<b>DISPLAY TABLES (42"Counter Height)-Draped</b>					
24"W x 42"H x 4'L	\$54.00	\$46.00			COLOR
24"W x 42"H x 6'L	\$61.20	\$52.00			
24"W x 42"H x 8'L	\$67.20	\$57.10			
30"W x 42"H x 8'L	\$67.20	\$57.10			
<b>DISPLAY TABLES - Undraped</b>					
24"W x 30"H x 4'L	\$22.80	\$19.35			
24"W x 30"H x 6'L	\$25.20	\$21.40			
24"W x 30"H x 8'L	\$36.00	\$30.60			
30"W x 30"H x 8'L	\$37.20	\$31.60			
<b>SPECIAL DRAPING</b> (additional draping above contracted amount)					
3' high per foot	\$6.00	\$5.10			COLOR
8' high per foot	\$8.40	\$7.15			
<b>BOOTH CARPETING</b>					
10' x 10'	\$120.00	\$102.00			
10' x 20'	\$240.00	\$204.00			
10' x 30'	\$360.00	\$306.00			
10' x 40'	\$480.00	\$408.00			
<b>Carpet padding 1/2 the Price of Carpet Ordered</b>					
<b>Set-up Labor: (Available upon request)</b>					
<b>EXPO FURNISHINGS</b>					
42" High Cocktail Table	\$24.00	\$20.40			
42" High Cocktail Table w/tablecloth	\$43.20	\$36.70			
Plastic Side Chair	\$14.40	\$12.25			
Padded Chair	\$26.40	\$22.45			
High Stool with Back	\$26.40	\$22.45			
Floor Easel	\$16.80	\$14.25			
Wastebasket	\$10.80	\$9.20			

**SHOW COLORS: BLACK**

**WICHITA REMODELING  
EXPO 2025**  
Century II Convention Center  
Wichita, KS  
October 3-5, 2025

**Draping Colors:**

Black Plum  
Blue Red  
Burgundy Silver  
Gold White  
Green

**Carpet Colors:**

Black  
Blue  
Gray  
Green  
Red

**CLEANING:** Includes vacuuming carpet and emptying wastebaskets prior to show opening (after booth setup). Cleaning prior to opening of each day of the show is also available.

**\*\*NOTE\*\*:** orders **MUST BE** received and **PAID FOR** at least **THREE (3)** working days prior to the show opening to receive the discount price.

**PAYMENT:** \*\*Payment in full of rental charges, including applicable tax, must accompany your advanced order to qualify for the discounted prices.

[ ] Check enclosed  
[ ] Credit card payment

Card Number: \_\_\_\_\_  
Name on Card: \_\_\_\_\_  
Card Expiration Date: \_\_\_\_\_  
Security Code on Card: \_\_\_\_\_ Billing Zip: \_\_\_\_\_  
Signature: \_\_\_\_\_

SUB-TOTAL \$ \_\_\_\_\_  
SALES TAX 7.5% \$ \_\_\_\_\_  
TOTAL DUE \$ \_\_\_\_\_

**CREDIT CARD INFORMATION IS DISCARDED AFTER PAYMENT IS PROCESSED. INVOICES WILL INCUR A 3% FEE IF PAID WITH A CREDIT CARD.**  
**RECEIPT WILL BE EMAILED AFTER THE PAYMENT IS PROCESSED.**



**Helgerson**  
With The Image Resources Group

2900 S. Hydraulic

Wichita, KS 67216

316-943-1851

EMAIL: info@henryhelgerson.com

BOOTH # \_\_\_\_\_

**Century II Convention Center  
Wichita, KS**

## FREIGHT HANDLING ORDER FORM & FORK LIFT RENTAL

**THE HENRY HELGERSON COMPANY HAS BEEN SELECTED AS DRAYAGE CONTRACTOR FOR THIS SHOW**

1. Mail, fax or email this form and your advance payment to the address or fax number noted above as soon as possible.
2. **SEE BELOW FOR WAREHOUSE AND DIRECT TO SHOW SITE SHIPPING ADDRESSES.**
3. **All shipments must be sent pre-paid. COLLECT SHIPMENTS WILL BE REFUSED!**
4. The rate of \$68.00 per 100 pounds includes storage up to 20 days and delivery to the show site.
5. Henry Helgerson Company will receive freight at:

### ADVANCED SHIPPING WAREHOUSE ADDRESS:

To: (NAME OF EXHIBITOR & BOOTH NUMBER)

For: (NAME OF SHOW C/O HENRY HELGERSON CO)

2900 S. HYDRAULIC, WICHITA, KS 67216

ADVANCED FREIGHT TO WAREHOUSE MUST BE

RECEIVED NO LATER THAN: **SEPTEMBER 25, 2025**

**INBOUND SHIPPING INFO – PRIOR TO EXHIBIT: (CHECK ONE)** \_\_\_\_\_ **TO WAREHOUSE** \_\_\_\_\_ **TO SHOW SITE**

SHIPPED VIA: \_\_\_\_\_ PRO # \_\_\_\_\_

DATE SHIPPED: \_\_\_\_\_ ESTIMATED DATE OF ARRIVAL: \_\_\_\_\_

FORK LIFT REQUIRED FOR LOADING/UNLOADING? YES: \_\_\_\_\_ NO: \_\_\_\_\_ ADD \$150.00 PER EACH UNLOAD/RELOAD

# OF CRATES: \_\_\_\_\_ # OF DISPLAY CASES: \_\_\_\_\_ # OF CARTONS: \_\_\_\_\_ # OF SKIDS: \_\_\_\_\_

TOTAL # PIECES: \_\_\_\_\_ TOTAL WEIGHT: \_\_\_\_\_ X \$68.00/100 lbs. = \_\_\_\_\_ TOTAL COST

### OUTBOUND SHIPPING INFO – AT CLOSE OF EXHIBIT

SHIP TO: \_\_\_\_\_ FREIGHT COMPANY: \_\_\_\_\_

ATTENTION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

Surcharges may apply for multiple item shipments. Henry Helgerson Company cannot be held responsible for unattended or non-prearranged freight left on the show floor. **ALL FREIGHT CHARGES WILL BE PAID BY THE VENDOR.**

**HENRY HELGERSON WILL NOT BE RESPONSIBLE FOR ANY FREIGHT CHARGES AND WILL NOT ACCEPT COD FREIGHT**

**Credit card fees will be applied to all invoices. If the invoice is paid with a check or an electronic bank transfer, the fee will be deducted from the invoice total.**

NAME OF CARDHOLDER: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_ SECURITY CODE: \_\_\_\_\_

CARD NUMBER: \_\_\_\_\_ SUBTOTAL FREIGHT CHARGES: \$ \_\_\_\_\_

7.5% SALES TAX: \$ \_\_\_\_\_ TOTAL DUE: \$ \_\_\_\_\_

CARDHOLDER SIGNATURE: \_\_\_\_\_

CARDHOLDER PHONE NUMBER: \_\_\_\_\_ CHECK ENCLOSED: \$ \_\_\_\_\_

**PAYMENT IN FULL, INCLUDING APPLICABLE SALES TAX, MUST ACCOMPANY YOUR ORDER**

NAME OF EVENT: Wichita Remodeling Expo 2025 BOOTH: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ORDERED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_