

**Monona Terrace Convention Center
Exhibitor Rules & Regulations**

Attention All Landscapers/Hardscapers:

- 1. Mandatory plastic is to be placed under your entire display.**
Care must be taken when moving materials across the exhibit hall floor.
- 2. Any damage to the surface of the Monona Terrace floor may result in additional charges.** When using a forklift or moving materials across the floor, please be sure to raise the materials above floor level so that floor is not scratched, gouged or damaged in any way.
- 3. No materials may be attached, taped, nailed, pinned, or otherwise fastened to any ceiling, floor, permanent drapery, painted surface or wall of Monona Terrace Community and Convention Center. *Duct tape may not be adhered to any surface, including the floor.***

Please sign this form acknowledging you have read the rules of the Monona Terrace Convention Center and will abide for all future events.

Please return completed form to L&L Exhibition Management, Inc.
fax to 952-881-4272 or scan and email to Deana@homeshowcenter.com

Thank you for your cooperation.

L&L Exhibition Management

Company Name _____

Contact _____

Signature _____

Date _____